

**TRAVEL EXPENSE CLAIM**

CHP 262 (Rev. 3-93) OPI 071

☐ Relocation ☐ Out of State

DEPARTMENT  
BTH Agency

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CLAIMANT'S NAME Dale E. Bonner		I.D. NUMBER	SOCIAL SECURITY NUMBER	WORK TELEPHONE NUMBER (916) 323-5401
POSITION Secretary		CB / ID NUMBER	DIVISION OR BUREAU Business, Transportation & Housing Agency	LOCATION CODE 699
RESIDENCE ADDRESS		HEADQUARTERS ADDRESS 980 9th Street, Suite 2450		
CITY, STATE, AND ZIP CODE		CITY, STATE, AND ZIP CODE Sacramento, CA 95814		

1. MONTH / YEAR February/2010		3. LOCATIONS WHERE EXPENSES WERE INCURRED	4. LODGING	5. MEALS			6. INCIDENTALS	7. TRANSPORTATION				8. BUSINESS EXPENSE	9. TOTAL EXPENSES FOR DAY
2. DATE	TIME			BREAKFAST	LUNCH	O.T., LT, NC, RELO. OR DINNER		A. COST OF TRANS.	B. TYPE USED	C. TOLLS, PARKING	D. PRIVATE CAR USE MILES AMOUNT		
1	1130	Los Angeles to Sacramento						36.00	cab				36.00
18	0700	Sacramento/San Jose/ Los Angeles				18.00		41.00	cab				59.00
19		Los Angeles			10.00								10.00
21	2300	Los Angeles to Sacramento						76.00	cab				76.00
24	1630	Sacramento to Los Angeles						43.00	cab				43.00
25		Los Angeles			10.00								10.00
10. CLAIM TOTAL				20.00	18.00			196.00					234.00

11. PURPOSE OF TRIP, REMARKS AND DETAILS (ATTACH RECEIPTS / VOUCHERS WHEN REQUIRED) 2/1/10 - Return from Los Angeles (1/28/10 - attended Metro / 710 Corridor Executive meeting. ) 2/18/10 - Pensions and Infrastructure meeting at Stanford University. 2/19/10 - USDOT Surface Transportation Reauthorization Outreach meeting with Secretary LaHood and Senator Boxer. 2/25/10 - Speak at Workshop on the Impacts of Climate Change on California Infrastructure; meeting with CityView CEO regarding infrastructure investments; meeting with LA Metro executives.		12. NORMAL WORK HOURS  13. REGULAR DAYS OFF  14. PRIVATE VEHICLE LICENSE NUMBER  15. MILEAGE RATE CLAIMED	
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CLAIMANT'S SIGNATURE (blue ink only) 	DATE 4/21/10	SIGNATURE OF OFFICER APPROVING TRAVEL AND PAYMENT 	DATE 4/23/10
SIGNATURE AND TITLE OF AUTHORITY FOR SPECIAL EXPENSES		ADMINISTRATIVE SERVICES OFFICER	